EDMONTON PUBLIC LIBRARY

# MINUTES

**EDMONTON PUBLIC LIBRARY BOARD**
Tuesday, March 24, 2026
Calder Library

**ATTENDANCE:**

**Board:** Shawna Vogel
Mansur Bitar
Tina Faiz
Mark Hoosein
Sandra Marin
Councillor Erin Rutherford
Chad Schulz
Xueming Zhao

**Regrets:** Dr. Joseph Doucet
Rosalie Russnak

**Staff:** Pilar Martinez, Chief Executive Officer
Corrina Chetley-Irwin, Executive Director, Employee Experience
Sharon Day, Executive Director, Customer Experience
Cody Tomanek, Chief Financial Officer
Vicky Varga, Executive Director, Collections and Technology

**Guest:** Keith Bowen, Manager, Planning Assessment and Research

**Recording Secretary:** Lisette Lalchan

## 1. CALL TO ORDER/CHAIR WELCOME, LAND ACKNOWLEDGEMENT & TRUSTEE CHARTER

Board Chair, Shawna Vogel, called the meeting to order at 5:39 p.m. with a Land Acknowledgement.

## 2. PRESENTATIONS
**Customer Satisfaction Survey Results and Social Impact Study**

Vicky Varga introduced Keith Bowen, Manager, Planning, Assessment and Research. Keith presented the results of the Customer Satisfaction Survey, outlining the survey design and methodology. He reported that the overall results were very positive, with customers expressing a high level of satisfaction with EPL services. He then responded to questions from the Board.

Keith also presented findings from the national study conducted in collaboration with the Canadian Urban Libraries Council (CULC), highlighting the work undertaken and the impact libraries across Canada and at EPL are having. He again responded to questions from the Board.

*Keith Bowen left the meeting at 6:03 p.m.*

**Employee Engagement Results**

Corrina Chetley-Irwin presented the results of the 2025 Employee Engagement Survey Results. She provided an overview of the survey methodology and participation rate, and key findings. She and Pilar then responded to questions from the Board.

## 3. ADOPTION OF AGENDA

**MOTION:** That the Board accept the agenda as circulated.
Moved by Mansur Bitar. Seconded by Mark Hoosein.

**CARRIED**

## 4. DECLARATION OF CONFLICT OF INTEREST

There were no conflicts of interest identified.

## 5. ADOPTION OF MINUTES

**MOTION:** That the Board approve the February 17, 2026 meeting minutes.
Moved by Rebecca Bock-Freeman. Seconded by Xueming Zhao.

**CARRIED**

## 6. BUSINESS ARISING FROM THE MINUTES

There were no outstanding items identified.

## 7. CONSENT ITEMS

7a) Chair's Report
7b) CEO Report
7c) ALTA Report
7d) Friends of EPL Report
7e) Finance & Audit Committee Report

- 2025 KPMG Audit Findings Report & EPL Financial Statements
- Ethical Fundraising & Financial Accountability Code Policy B-2015
- Gift Acceptance Policy B-2013
- Corporate Sponsorship Policy B-2022

**MOTION:** That the Board receive all consent items as information.
Moved by: Rebecca Bock-Freeman. Seconded by Mark Hoosein.

**CARRIED**

**MOTION:** That the Board approve the City of Edmonton Library Board audited Financial Statements for the year ended December 31, 2025.
Moved by Xueming Zhao. Seconded by Mansur Bitar.

**CARRIED**

## 8. NEW BUSINESS

There was no new business.

## 9. NEW INQUIRIES

There were no new inquiries.

## 10. IN CAMERA

**MOTION:** That the Board move IN CAMERA.
Moved by: Mark Hoosein. Seconded by: Chad Schulz.

**CARRIED**

*The Board moved IN CAMERA at 7:00 p.m.*

10a) 2027-2030 Operating and Capital Budget Strategy

*Sharon Day, Corrina Chetley-Irwin, Cody Tomanek and Vicky Varga left the meeting at 7:25 p.m.*

10b) CEO Succession Plan

*Pilar Martinez and Lisette Lalchan left the meeting at 7:38 p.m.*

10c) 2025 CEO Performance Evaluation
10d) Board Feedback & Discussion

**MOTION:** That the Board move OUT OF CAMERA.
Moved by: Shawna Vogel. Seconded by Mansur Bitar.

**CARRIED**

*The Board moved OUT OF CAMERA at 7:59 p.m.*

## 11. ADJOURNMENT

*The meeting adjourned at 8:00 p.m.*