
EDMONTON PUBLIC LIBRARY BOARD
Wednesday, November 12, 2025
Trustees Boardroom, Stanley A. Milner Library

ATTENDANCE:

Board: Shawna Vogel
Rosalie Russnak
Mansur Bitar
Rebecca Bock-Freeman
Dr. Joseph Doucet
Tina Faiz
Mark Hoosein
Xueming Zhao

Regrets: Chad Schulz
Councillor Rutherford

Staff: Pilar Martinez, Chief Executive Officer
Sharon Day, Executive Director, Customer Experience
Corrina Chetley-Irwin, Executive Director, Employee Experience
Cody Tomanek, Chief Financial Officer
Vicky Varga, Executive Director, Collections & Technology

Guest Observers: Chantel Dorais and Maihzy Patel

Recording Secretary: Lisette Lalchan

1. CALL TO ORDER/CHAIR WELCOME & LAND ACKNOWLEDGEMENT

Board Chair, Shawna Vogel, called the meeting to order at 5:31 p.m. with a land acknowledgement, recognizing Metis week.

2. ADOPTION OF AGENDA

Shawna shared that item 7b)ii, Recruitment Profile Review, would be moved from Consent into New Business.

MOTION: That the Board accept the agenda as amended, moving item 7b ii, Recruitment Profile Review to New Business.

Moved by Dr. Joseph Doucet. Seconded by Rosalie Russnak.

CARRIED

3. DECLARATION OF CONFLICT OF INTEREST

There were no conflicts of interest identified.

4. ADOPTION OF MINUTES

MOTION: That the Board approve the September 16, 2025 meeting minutes.

Moved by Mark Hoosein. Seconded by Xueming Zhao.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES

6. NEW BUSINESS

6a) Recruitment Profile Review

Rosalie Russnak requested the inclusion of an additional bullet point in the desired qualifications section of the Recruitment Profile, specifying that candidates possessing a CPA or equivalent financial designation or relevant experience are preferred for one Trustee position.

After a discussion and a review of the Finance and Audit Committee Terms of Reference, it was agreed to add “such as a CPA designation” with the financial competency line in the Recruitment Profile.

MOTION: That the Recruitment Profile be approved as amended to include “such as a CPA designation” with the financial competency line in the Recruitment Profile.

Moved by Mark Hoosein. Seconded by Rosalie Russnak.

CARRIED

7. CONSENT ITEMS

- a) Finance & Audit Committee Report
 - i) 2026 Audit Plan
 - ii) Q3 Financial Results
- b) Governance & Nomination Committee Report
 - i) Trustee Handbook Review
 - ii) Participation in Board Meetings via Remote Communications Means Policy
 - iii) Public Presentations at Board Meetings Policy
- c) Chair’s Report
- d) CEO Report
- e) Friends of EPL Update

MOTION: That all consent items be received as information.
Moved by Mansur Bitar. Seconded by Tina Faiz.

CARRIED

8. NEW INQUIRIES

Dr. Joseph Doucet asked who the newly appointed Council Representative to the Board was. Shawna shared that Councillor Rutherford was selected, and plans are underway for her orientation as well as an introductory meeting.

9. IN CAMERA

MOTION: That the Board move IN CAMERA.
Moved by Mansur Bitar. Seconded by Rosalie Russnak.

CARRIED

The meeting moved In Camera at 5:55 p.m. and the guest observers left the meeting.

- a) Enterprise Risk Management Report
- b) EPL 2027-2036 Capital Project Priorities
- c) Advocacy Update - CEO
- d) Board Feedback & Discussion

MOTION: That the Board move OUT OF CAMERA.
Moved by Rebecca Bock-Freeman. Seconded by Mansur Bitar.

CARRIED

The meeting moved Out of Camera at 7:03 p.m.

MOTION: That the Board receive the EPL Enterprise Risk Management Report as information.
Moved by Dr. Joseph Doucet. Seconded by Mark Hoosein.

CARRIED

MOTION: That the 2027-36 EPL Capital Project Priorities be approved.
Moved by Rosalie Russnak. Seconded by Tina Faiz.

CARRIED

11. ADJOURNMENT

The meeting adjourned at 7:05 p.m.