
EDMONTON PUBLIC LIBRARY BOARD

Tuesday, September 12, 2023

Milner Library, Trustees Boardroom

ATTENDANCE:

Board: Kenna Houncaren
Rosalie Russnak
Mansur Bitar
Rebecca Bock-Freeman
Tina Faiz
Sandra Marin
Councillor Karen Principe
Chad Schulz
Shawna Vogel

Regrets: James Crossman

Staff: Pilar Martinez, Chief Executive Officer
Corrina Chetley-Irwin, Executive Director, Employee Experience
Sharon Day, Executive Director, Customer Experience
Cody Tomanek, Chief Financial Officer
Vicky Varga, Executive Director, Collections, Marketing & Technology

Recording Secretary: Lisette Lalchan

1. CALL TO ORDER/CHAIR WELCOME & LAND ACKNOWLEDGEMENT

Board Chair, Kenna Houncaren, called the meeting to order at 5:31 p.m. with a Land Acknowledgement. She welcomed guest, Andre Corbould, City Manager, City of Edmonton, Vicky Varga and the three guests observing the meeting.

2. PRESENTATION

City Manager, Andre Corbould presented an Update from the City Manager. He highlighted connection points between the City of Edmonton and EPL, most notably the UNESCO Global Network of Learning Cities initiative. He shared an overview on Community Safety and Well-being, it's foundational pillars, community collaborations and how EPL is playing a critical role in providing safe and inclusive spaces and contributing to crime/crisis prevention and well-being for Edmontonians.

He then shared an update on Council's OP12 motion and noted that the City is working closely with Agencies, Board and Commissions as well as Unions to achieve this mandate. He thanked EPL for their commitment and actions to support this mandate and responded to questions from Trustees.

Andre Corbould and Councillor Principe left the meeting at 6:04 p.m.

3. ADOPTION OF AGENDA

MOTION: That the Board accept the agenda as circulated.

Moved by Rebecca Bock-Freeman. Seconded by Rosalie Russnak.

CARRIED

4. DECLARATION OF CONFLICT OF INTEREST

There were no conflicts of interest identified.

5. ADOPTION OF MINUTES

MOTION: That the Board approve the June 21, 2023 meeting minutes.

Moved by Mansur Bitar. Seconded by Sandra Marin.

CARRIED

6. BUSINESS ARISING FROM THE MINUTES

Pilar shared that the EPL Team is preparing a presentation in response to the query on penetration testing and secondary servers for the November 14 Board Meeting.

7. CONSENT ITEMS

7a) Chair's Report

7b) CEO Report, KPIs & Fund Development Update

7c) ALTA Report

Kenna provided the Board with a recap of her activities over the summer including her meetings with Committee Chairs and in particular the learning plan the Governance and Nominations Committee is developing. She highlighted upcoming events and activities including the gala and forward thinking speakers along with the launch of our new strategic plan.

Pilar shared highlights of her CEO Report including her Business Plan presentations to staff across the system and the changes to the organizational structure including Vicky's appointment to the Executive Director role. She then responded to comments and questions from Trustees.

Sandra Marin shared a recap of her ALTA report. A discussion took place on The Lorne MacRae Intellectual Freedom Fund and potential nominations.

MOTION: That all consent items be received as information.
Moved by Rosalie Russnak. Seconded by Chad Schulz.

CARRIED

8. NEW BUSINESS

8a) 2023 Q2 Strategic & Business Plan Report (P. Martinez)

Pilar Martinez reviewed the January to June 2023 status and accomplishments of EPL's strategic goals and significant projects, and then responded to questions.

8b) Finance & Audit Committee Report

Committee Chair, Rosalie Russnak, provided a brief update on the committee's August meeting. She also provided a review of the Q2 Financial Results. Cody Tomanek and Pilar then responded to questions from Trustees.

MOTION: That the Financial Results for the period ending June 30, 2023 be received as information.

Moved by Rosalie Russnak. Seconded by Chad Schulz.

CARRIED

MOTION: That the Board receive the August 21, 2023, Finance and Audit Committee Meeting Report as information.

Moved by Rosalie Russnak. Seconded by Chad Schulz.

CARRIED

9. NEW INQUIRIES

There were no new inquiries.

The guest observers left the meeting at 6:42 p.m.

10. IN CAMERA

MOTION: That the meeting move *IN CAMERA*.

Moved by Chad Schulz. Seconded by Rebecca Bock-Freeman.

CARRIED

The meeting moved in camera at 6:43 pm.

10a) 2024 EPL Proposed Operating & Capital Budget

MOTION: That the meeting move *OUT OF CAMERA*.

Moved by Rosalie Russnak. Seconded by Sandra Marin.

CARRIED

The meeting moved out of camera at 7:20 pm.

MOTION: That the 2024 EPL Proposed Operating and Capital Budget Report be approved by the Board.
Moved by Mansur Bitar. Seconded by Rebecca Bock-Freeman.

CARRIED

11. ADJOURNMENT

The meeting adjourned at 7:22 pm.