

3D Printing Terms of Service and Guidelines

(Updated April 20, 2021)

- 1. Participants must abide by these guidelines and safety information provided in the certification class.**
- 2. EPL reserves the right to review and approve (or reject) 3D model files for printing** based on, but not limited to, the following criteria:
 - a. The object is unsuitable for EPL 3D printers (non-manifold geometry, exceeds printer dimensions, etc).
 - b. Any object that is a weapon (in whole or in part) or drug paraphernalia is not permitted. Recognizable cosplay props will be reviewed on a case-by-case basis.
 - c. EPL's 3D printing service is primarily offered in a non-commercial capacity, prioritizing equitable access. If you require a large number of copies of an object, we may refer you to a commercial printer.
- 3. Respect the next booking** – ask staff for assistance estimating print times if you need help.
- 4. Payment is due on completion of a 3D printed object, prior to pick up.**
 - a. EPL's fee includes support material.
 - b. "The first failure is free" – EPL will not charge for up to three failed prints on the same object.
 - c. If your item is not picked up within three months, EPL will assume ownership of the printed object.
- 5. Help us by keeping the equipment in good working condition.**
 - a. Use EPL print profiles and EPL PLA filament.
 - b. Alert staff immediately if you suspect a mechanical or 3D printer problem (e.g., a filament jam) – staff will perform all maintenance and repair tasks.
 - c. Ask staff if you need assistance with a setup or clean up procedure, or need any other assistance - we are happy to help!
- 6. Respect copyright and creators.**
 - a. If a copyright holder believes that their intellectual property rights have been infringed by the use of our 3D printing services, we will take all steps as an intermediary to notify relevant parties under the Notice-and-Notice provision of the Copyright Modernization Act of 2012.
 - b. Ask to learn more about Creative Commons licensing formats, including how attribution works.

Spread the words.

7. Files uploaded or downloaded to EPL computers will be removed on restart.

Please retain your files for future use.