
EDMONTON PUBLIC LIBRARY BOARD

Tuesday, February 14, 2017 5:00 p.m.

Aspen Conference Centre

ATTENDANCE:

Board: Dr. Brian Heidecker, Chair
Mr. Nazir Mulji
Ms. Jill Scheyk
Dr. Fern Snart
Ms. Zainul Mawji
Ms. Jennifer Huntley
Dr. Sherrill Johnson

Staff: Ms. Pilar Martinez, Chief Executive Officer
Mr. Mike Lewis, Director, Human Resources
Mr. Gastone Monai, Chief Financial Officer
Ms. Tina Thomas, Executive Director, Strategy & Innovation

Guests: Mr. Dustin Anderson, and Mr. Ahmed Abdelrahman, Stack'd Consulting

Regrets: Councillor Ben Henderson, Ms. Miranda Jimmy, Mr. Jay Ball

Recording Secretary: Ms. Lisette Lalchan

1. CALL TO ORDER

Chair Brian Heidecker called the meeting to order at 5:05 p.m.

2. ADOPTION OF AGENDA

MOTION: That the Board approve the agenda as distributed.
Moved by Sherrill Johnson. Seconded by Nazir Mulji.

CARRIED

3. DECLARATION OF CONFLICT OF INTEREST

There were no conflicts of interest identified regarding agenda items.

4. ADOPTION OF MINUTES

MOTION: That the Board approve the November 24, 2016 meeting minutes.
Moved by Dr. Fern Snart. Seconded by Jill Scheyk.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES

There were no outstanding items identified.

6. NEW BUSINESS

6a) Stack'd Session: Validate & Refine Strategy.

Dustin Anderson of Stack'd Consulting presented an overview of the 2019-23 Strategic Planning process. Dustin and Ahmed then facilitated a review and discussion on the Draft Strategic Direction. Feedback was discussed and ideas and comments will be considered for future drafts of the plan.

6b) Statement of Operations/Capital/Deferred Revenues/Accumulated Surplus and Investments as of December 31, 2016.

Gastone Monai, Chief Financial Officer, provided the Board with an overview of the 2016 Statement of Operations.

MOTION: That the financial results for the period ending December 31, 2016 be approved. Moved by Nazir Mulji. Seconded by Jennifer Huntley.

CARRIED

MOTION: That the 2016 operating surplus including Net Fundraising Revenues be transferred to the Milner Library Project reserve under EPL's Accumulated Surplus Reserves for Future Expenditures. Moved by Nazir Mulji. Seconded by Jennifer Huntley.

CARRIED

MOTION: That \$692,987 in Accumulated Surplus Reserves for Future Expenditures no longer required be reallocated to Milner Library Project. Moved by Nazir Mulji. Seconded by Zainul Mawji.

CARRIED

6c) Annual Report of Public Libraries for PSLB, Alberta Municipal Affairs

MOTION: That the Board approve the 2016 Annual Report of Public Libraries. Moved by Dr. Fern Snart. Seconded by Jill Scheyk.

CARRIED

6d) HR and CEO Performance Management Committee Report

Committee Chair, Dr. Fern Snart, gave an update on the CEO Evaluation process, highlighting the work the Committee has undergone, including the engagement of consultant Peter Boland. Brian Heidecker also noted that he would be sharing the CEO Evaluation with the Board the following day, and

requested a completion date of February 20, 2017.

6e) Fund Development 2016 Year-End Report

Tina Thomas, Executive Director, Strategy & Innovation presented the Year-End Fund Development report to the Board. The presentation was well received by the Board.

6f) Employee Engagement Results (M.Lewis)

Mike Lewis, Director, Human Resources, presented the Board with an overview of the 2016 Employee Engagement Survey results. He highlighted strengths and areas for improvement, but overall, staff at Edmonton Public Library are highly engaged.

6g) Stanley A. Milner Revitalization Update (P. Martinez)

Pilar Martinez, Chief Executive Officer, gave a brief update on the Milner Revitalization.

7. CONSENT ITEMS

7e) Jill Scheyk provided an update on Anthology and their plans for 2017.

8. NEW INQUIRIES

There were no outstanding items identified.

9. ADJOURNMENT

The meeting adjourned at 8:07 p.m.