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**EDMONTON PUBLIC LIBRARY BOARD**

Tuesday, December 13, 2016 5:30 p.m.

MNP Tower

(7<sup>th</sup> Floor Boardroom)

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**ATTENDANCE:**

**Board:** Dr. Brian Heidecker, Chair  
Mr. Nazir Mulji  
Ms. Jill Scheyk  
Dr. Fern Snart  
Ms. Zainul Mawji  
Ms. Jennifer Huntley  
Councillor Ben Henderson  
Ms. Miranda Jimmy  
Mr. Jay Ball

**Staff:** Ms. Pilar Martinez, Chief Executive Officer  
Ms. Linda Garvin, Executive Director, Customer Experience  
Mr. Gastone Monai, Chief Financial Officer  
Ms. Tina Thomas, Executive Director, Strategy & Innovation

**Regrets:** Dr. Sherrill Johnson

**Recording Secretary:** Ms. Lisette Lalchan

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**1. CALL TO ORDER/PRESENTATION**

Chair Brian Heidecker called the meeting to order at 5:17 p.m.

a) Introduction to Rob Fragoso, Fund Development Manager

Rob Fragoso, Fund Development Manager, introduced himself to the Board, covering highlights of his past work experience and an overview of his contributions in his first few weeks in the role.

b) Collections Management – An Overview – Sharon Day, Director, Branch Services and Collections

Sharon Day, Director, Branch Services and Collections, presented the Board with an overview of collection management circulation, trends, challenges and eBooks.

**2. ADOPTION OF AGENDA**

**MOTION:** That the Board approve the agenda as distributed.  
Moved by Nazir Mulji. Seconded by Miranda Jimmy.

**CARRIED**

**3. DECLARATION OF CONFLICT OF INTEREST**

There were no conflicts of interest identified regarding agenda items.

**4. ADOPTION OF MINUTES**

**MOTION:** That the Board approve the November 24, 2016 meeting minutes.  
Moved by Zainul Mawji. Seconded by Nazir Mulji.

**CARRIED**

**5. BUSINESS ARISING FROM THE MINUTES**

There were no outstanding items identified.

**6. NEW BUSINESS**

6a) Capital Plan Priorities

Gastone Monai presented the Capital Plan Priorities to the Board. He covered key changes in priorities, timelines and aligning timelines with the City's plans. A brief discussion followed in regards to timelines, capital budget process and the upcoming municipal election.

**MOTION:** That the Board approve the Capital Plan Priorities.  
Moved by Fern Snart. Seconded by Jay Ball.

**CARRIED**

6b) Year in Review Video

The video was presented for the Board.

**7. CONSENT ITEMS**

**8. NEW INQUIRIES**

There were no outstanding items identified.

**9. ADJOURNMENT**

The meeting adjourned at 6:18 p.m.